Eddie Baza Calvo
Governor
Ray Tenorio
Lietenant Governor

DIPÅTTAMENTON MINANEHAN TÅNO'

(Department of Land Management)
GUBETNAMENTON GUAHAN
(Government of Guam)

Anisia B. Terlaje
Director

The following fee schedule is effective:

1. Recording and filing of:

a. DEED, AGREEMENT, ASSIGNMENT, AMENDMENT, ADDEN ENDUM, LEASE, CONTRACTS ASSUMPTION, BILL OF SALE, MORTGAGE, HORIZONTAL PROPERTY REGIME TRANSFER DOCUMENT, COVERING ONE SPECIFIC LOT OR PARCEL OF LAND; **$ 25.00**

- for each attachment or exhibit **$ 5.00**
- plus per page of the attachment or exhibit **$ 0.50**

b. INSTRUMENT, COURT ORDER, JUDGMENT, STIPULATION, DECREE, LIS PENDENS, DECLARATION OF TAKING, ABSTRACT OF JUDGEMENT, ABS RACT, AFFIDAVIT, BOND, BANKRUPTCY, CERTIFICATES, LIEN, LEVY, ORDER, CLAIM, DECLARATION, POWER OF ATTORNEY (GENERAL & SPECIAL), FINDINGS OF FACTS, FINDINGS, FINAL JUDGEMENT, AND SUMMON: ND; **$ 25.00**

- for each attachment or exhibit **$ 5.00**
- plus per page of the attachment or exhibit **$ 0.50**

c. For each additional lot or parcel of land involved in any single transaction as listed in paragraph (a) or (b), per parcel; **$ 10.00**

d. CANCELLATION, SATISFACTION, DISMISSAL, RELEASE, TERMINATION, WAIVER, WITHDRAWAL, EASEMENT, CONSENT, GRANT, NOTICES, RIGHTS-OF-WAY, RIGHTS OF ENTRY, REVOCATION OR OTHER LIEN; **$ 15.00**

- for each attachment or exhibit **$ 5.00**

- plus per page of the attachment or exhibit	$ 0.50

e. APPROVED SURVEY MAP;	**$ 25.00**
- per additional sheet	**$ 5.00**
- per lot created by subdivision/parceling	**$ 10.00**

* Said fee shall apply to land registration, re-subdivision, retracement, re-certification, or revisions, of survey maps

f. CERTIFIED OR AUTHENTICATED COPY OF CERTIFICATE OF TITLE OR CERTIFICATE OF GUARANTEED CLAIM;	**$ 15.00**
- Bail Bond	**$ 25.00**
- plus per endorsement on the memorial estate	**$ 1.00**

g. For furnishing written reports on areas, ownerships, lot numbers, descriptions, or other recorded information, for each lot or parcel of land	**$ 10.00**

h. For reproducing services;	**$ 1.00**
- plus charge for eadditional page over five (5) pages	**$ 0.50**

i. For documents required to be recorded by law for which a fee has not been provided, per page	**$ 5.00**

j. Processing fee for Certificate of Title (CT);

1. First Issuance of Certificate of Title on Land Registration Case	**$ 40.00**
2. Issuance of Certificate of Title with one (1) current title cancellation	**$ 65.00**
3. Issuance of Certificate of Title with two (2) to five (5) title cancellations	**$ 125.00**
4. Issuance of Certificate of Title with six (6) or more title cancellations	**$ 190.00**
5. Per endorsement on the memorial estate shall apply to the processing fee for certificate of title under (a), (b), (c), and (d)	**$ 1.00**

**** Note: Sealed copy of Certificate of Title will be provided by the Deputy Registrar of Titles.***

k. Abstract of Title and Research Processing Fees;

Abstract on unregistered parcel for court action and/or by order of the court	**$ 1,000.00**
Fee schedule on the type of research listed below on parcels shall be assessed with the following;	
1. Research on one parcel for the most current documented ownership;	**$ 25.00**
- plus the required fee required by Section 61320	
2. Research a parcel of less than one (1) acre, from the Basic Lot	**$ 50.00**
- plus the required fee required by Section 61320	
3. Research a parcel less than one (1) hectare, from the Basic Lot;	**$ 75.00**
- for each lot description provided;	**$ 10.00**
- plus the required fee required by Section 6	
4. Research on a parcel less than one (1) acre, from the Basic Lot	**$ 75.00**
5. Research on a parcel less than two (2) acres from Basic Lot to the current parceled description less than six (6) lots; and;	**$ 100.00**
- for each lot description provided	**$ 10.00**
6. Research parcel or lots, from the Basic Lot to the current tract subdivision description;	
- Tract subdivision with less than ten (10) lots	**$ 100.00**
- Tract subdivision with less than twenty (20) lots	**$ 150.00**
- Tract subdivision over twenty (20) lots research fee; and	**$ 151.00**
- plus per additional lot	**$ 2.00**

Service shall be provided pursuant to Subsection (k) only to persons eligible for " public assistance", as provided in Section 2905 (a), Chapter 2, Title 10, Guam Code Annotated, Program Participation and Eligibility Standards.

**** Note: Abstract of Title Report will be provided by the Deputy Registrar of Titles.***

2. Realty Conveyance: Amount.

A tax is established on all CONVEYANCES, DEEDS, INSTRUMENTS, OR WRITINGS, whereby any lands, tenements, or other realty shall be sold, granted, transferred, or otherwise conveyed to the purchaser or purchasers, or to any other person or persons designated by such purchaser or purchasers, as follow: **TWO DOLLARS and FIFTY CENTS ($ 2.50) FOR EACH ONE THOUSAND DOLLARS ($ 1,000.00)** or fraction thereof on the true consideration or value received for such realty. Provided, that in sales of en-cumbered property, the tax shall be collected on the net amount of the consideration after deducting the amount of the encumbrance. **(PUBLIC LAWS 29-02)**

(PUBLIC LAW 29-02)

(PUBLIC LAW 29-19)

a. Leases, Etc.; Amount.

The following tax shall be paid on each lease, agreement, memorandum, or contract for the hire, use, or rent of any land or tenements, or portion thereof;

- If for a period of one (1) year or less	**$ 1.00**
- If for a period of one (1) year, and not more than three (3) years	**$ 2.00**
- If for a period of more than three (3) years	**$ 3.00**

3. Security Transactions: Amount.

On every MORTGAGE or Pledge of Lands, Estate, or Property, Real or Personal, whatsoever, where the same shall be made as security for the repayment of any definite and certain sum of money loaned at the time or previously due and owing, or forborne to be paid, being payable; and on any conveyance of a land, estae,or property whatsoever, to be sold or otherwise converted into money, which shall be is intended only as security, either by express stipulation or otherwise, shall be paid a tax of **TWO DOLLARS and FIFTY CENTS ($ 2.50) ON EACH ONE THOUSAND DOLLARS ($1,000.00) of the first THREE HUNDRED THOUSAND DOLLARS ($300,000.00)** or fractional part thereof; and **FIVE DOLLARS ($5.00) of EACH ONE THOUSAND DOLLARS ($1,000.00) above THREE HUNDRED THOUSAND DOLLARS ($300,000.00)** or fractional part thereof, provided, that upon each and every assignment or tansfer of any Mortgage, Lease, or Renewal or Continuance of any Agreement or Contract by altering or otherwise, a tax shall be collected and paid at the same rate as that imposed on the original document.

(PUBLIC LAW 29-65)

4. Map Reproduction Fees;

a. For reproduction of Maps;

(1) Bond (for 1st copy) and	**$ 10.00**

- for each additional sheet	$ 5.00
(2) Vellum	$ 15.00
(3) Mylar	$ 20.00
b. Survey Manual	$ 150.00
c. 1963 GGTN Book - Horizontal Book	$ 100.00
d. Horizontal Control Survey By (CGS)	$ 100.00
e. Vertical Control Data	$ 70.00

f. Published Hard Copy Map Fees - GIS Map Library

Map Size	**Type**	
24" X 36"	Color Plot	$ 25.00
36" X 48"	Color Plot	$ 30.00
11" X 17"	Color Plot	$ 15.00
11" X 17"	Black & White	$ 14.00
CD/RW or other Digital Format		$ 15.00

g. Department of Land Management Specialty Maps:

- 1967 Official Zoning Maps - Set of 18 Sheets	$ 95.00
- Zoning Map - Set 21 Sheets (including Zoning Map Disclaimer)	$ 110.00
- Ground Water Protection Zone Map	$ 25.00

h. Black & White Photo Copies

- Large format photo copies - 36" X 48" Bond; and	$ 10.00
- for each additional sheet	$ 5.00
- Photocopies for 11" X 17" size - per copy	$ 2.00
- Photocopies for standard size - per copy	$ 1.00

i. Aerial Photography Image Data - 1993 Digital Ortho Photos **$4,000.00**

h. Custom Digital Map Data - Building and contour data are priced per 2,000 X 3,000 ft. pane

Grid	DXF Format	Shape Format
GIS Parcel Footprint Panel	$50.00	$600.00
GIS Contour Panel	$500.00	$800.00
Other GIS Map Layer	$2,500.00	$3,000.00

Planning Division:
Charges for Notification of Surrounding Property Owners. Charges shall apply to all Guam Land Use Commission public hearings, to include Conditional Uses, Zone Change (Summary and Split Zone Changes), Zone Variances, Subdivision Variances, Wetlands, or Seashore Clearances.

- Certified Mail - Applied to current US Postal Rates
- Paper, Determined by the number of landowners within 500' radius
- Envelope, Determined by the number of landowners with 500' radius
- Man-Hours, Determined by the length of time to complete request
- Equipment, Usage of office equipment used to complete request

Filing Fees - (First 5-pags thereof and twenty-five cents ($ .25) for every additional page:

- Appeals	**$ 50.00**
- Conditional Use Permit	**$ 50.00**
- Zone Change/Zone Change Amendment	**$ 50.00**
- Zone Variance (Use, Sign, Density, Height, Parking)	**$ 75.00**
- Zone Variance (Setback-Minor)	**$ 75.00**
- Subdivision Variance	**$ 75.00**
- Tentative Development Plan	**$ 50.00**
- Summary Zone Change	**$ 25.00**
- Split Zone Change	**$ 25.00**
- Zone Variance - Setback Non-Conforming	**$ 75.00**
- Certification of Zoning	**$ 10.00**
- Request for Documents	**$ 2.00**

Following fee schedule is established:

- Wetland Permit		**$ 75.00**
- Seashore Clearance		**$ 75.00**
- Horizontal Property Regime Report		**$ 100.00**
- Inspection Fee - Per day		**$ 40.00**
- Junk Yard Permit		**$ 75.00**

Advertisement of Public Hearings, GLUC Hearings and Hearing on HPR Public Reports

- Public Hearing (Ad size 2" x 2" = 4(x): the current rate charged by a newspaper of general circulation
- GLUC Hearing (Ad size 2" x 2" = 4(x): the current rate charged by a newspaper of general circulation
- HPR Final and Preliminary Public Report Hearing (Ad size 2" x 2" = 4(x): the current rate charged by a newspaper of general circulation